1.0 Call to order at 0905 Round Table
1.1 Minutes adopted - Joanne Janigan and Claude Bussière

1.2 Chapter President’s Report
- Reminder - If members are not receiving the IPAC Canada E-news, send IPAC Canada an email to get on the list
- The 2017 National Conference will be held in PEI June 18-21, 2017
- IPAC Canada has had a complete refresh and re-launch of their website
- Joanne will go to the IPAC Canada Conference this year on Sam’s behalf
- For members who successfully completed their CIC last year, there was a $50 dollar membership discount and there is a plan to repeat the same this year
- New CICs attending the IPAC conference will be entered into a draw for the IPAC conference registration
- Leanne Hardy from the Montreal Chapter is the Chapter Council rep for IPAC OR and Renfrew

2.0
2.1 IPAC OR Education Conference Report
The IPAC OR evening conference was held on Oct 20th with a focus on IPAC in community settings. The event went well and feedback indicated that people enjoyed the content, venue and meal.
- Expense report – cost $ 1080.20 profit $3084.80 5 pd vendors 88 participants total 100 attended with vendors/organizers
- The organizing team worked well – special mention for Aileen
- We should consider building on this theme—there seems to be a need/very engaged
- Identified that more time is needed for discussion
- There was lots of interaction with the vendors, so they were pleased
- The free membership went to Christelle Cleroux from the Carlington CHC
- The attendee group was diverse including community health, primary care and 1 physician

2.2 CIC Study Group
- Started on 15th Sept
- There are 22 registered and each week about 12 participate – 2/3 teleconferencing
- The last session is December 8th
- The group finds it beneficial to attend
- If there is interest, there is a possibility of another group

2.3 IPAC Canada deadlines (for scholarships, awards, etc)
- Volunteers are needed to help complete applications and submit for chapter achievement awards (there are 2 pages of awards). Action: Contact Sam if you are willing to help

3.0 Executive Committee Reports:
Kind words and thanks from Sam to outgoing members and a welcome to new members of the executive - Claude Joanne, and Caroline
3.1 Treasurer Report
- $10381.67 in our bank account (budget every calendar year)
- Need to spend money – suggestions welcome

3.2 Membership Coordinator Report/ Social Media
- We have a new email account - ipacottawaregion@gmail.com
- Barley from Toronto is mentoring Annie
- Trying to be active 1/week on FB less often for Twitter/usually specific things we want to promote
- Let Annie know if there’s anything we need to share
• Membership – now 93
• We are actively recruiting – other chapters are struggling
• Think about anyone in our settings that could benefit from joining
• Remember to like IPAC Ottawa on FB and follow us on twitter

3.3 Education Coordinator Report
• Today: J. Shymanski – C difficile and N. Mohamoud – An MRSA Outbreak Investigation In a Level III NICU
• Caroline Meguerditchian will coordinate education with Donna P
• Let Donna or Caroline know if you’ve heard an interesting presentation recently or can make a recommendation

3.4 Webmaster
• Need to change both Passwords on the IPAC Canada website
• Send Pat items for posting as she is now able to post directly
• Annie will send links to our Face Book and Twitter pages
• Shirley is retiring and Pamela Chalmers is taking over
• Let Pat know if the links don’t work

4.0 IPAC Canada Subcommittees Reports:

4.1 Education – the core committee has not met since September but are meeting next week
• Natalie is looking for feedback on the newsletter going out

4.2 Membership
• As noted above

4.3 Standards and Guidelines - Joanne C
• There is a Nov 14 meeting
• The Board has requested an updated position statement on antimicrobial products in the community
• Reviewing cleaning and disinfection in Community Care
• Collette will be the rep – Action: Sam will let Collette know

5.0 PHO partner updates

5.1 PHO
• Laura will promote IPAC Ottawa with the 2 community groups PHO connects with (CCAC and Community Health Care Agencies)
• The PHO restructuring is complete – there are now 5 networks – Ottawa is Eastern site – hiring 2 regional specialists
• Upcoming initiatives in New Year

5.2 PIDAC
• Almost done with revision of Environmental doc – 2017 release
• Working with MOHLTC with heater cooler units – resources to assist hospitals with notification
• Looking at subgroup for dialysis document - CDC doc is 2001 but most still applicable

6.0

6.1 Interest Group Reports
Reports were shared from interest groups. Full reports are available on the IPAC Canada website http://www.ipac-canada.org/Members/members_interest_groups.php. Please note that members can be added to the distribution lists for any of the meetings by contacting Kelly Wagner at admin@ipac-canada.org
• Community Health Care Interest Group - Catherine Richard – The group is looking for a new chair and secretary
### MINUTES
IPAC-Ottawa Region General Meeting
2016-12-07

- Dialysis Interest Group - Colleen Weir
- Environmental Hygiene Interest Group - Natalie Bruce
- Healthcare Facility Design and Construction Interest Group - Claude Bussière
- Long Term Care Interest Group - Johelle Cronier
- Mental Health Interest Group - Janet Evans
- Network of Networks Interest Group - Katherine DeFalco
- Oncology Interest Group - Nimo Mohamoud –Will regroup in 2017
- Paediatric & Neonatal Interest Group - Judy Dennis
- Prehospital Care Interest Group - Andrew Gleeson
- Reprocessing Interest Group - Donna Perron – Subcommittee on foot care is very active
- Surveillance and Applied Epidemiology Interest Group - Josée Shymanski (Caroline Meguerditchian has volunteered to take over from Josée)

---

### 6.2
Round Table – This is an opportunity to put questions to the group. Member can send in questions to Shelley prior to the meeting

### 7.0 Presentation
- Treatment of Clostridium difficile Infection in a Large community Teaching Hospital: a Retrospective Study - Josee Shymanski
- A Methicillin-resistant Staphylococcus aureus (MRSA) Outbreak Investigation In a Level III NICU – nimo Mohamoud

Meeting Adjourned

Next Meeting February 9, 2017 9:00 – 12:00