

**MINUTES**  
**IPAC-Ottawa Region General Meeting**  
**2016-12-07**

**1.0** Call to order at 0905 Round Table

**1.1** Minutes adopted - Joanne Janigan and Claude Bussière

**1.2 Chapter President's Report**

- Reminder - If members are not receiving the IPAC Canada E-news, send IPAC Canada an email to get on the list
- The 2017 National Conference will be held in PEI June 18-21, 2017
- IPAC Canada has had a complete refresh and re-launch of their website
- Joanne will go to the IPAC Canada Conference this year on Sam's behalf
- For members who successfully completed their CIC last year, there was a \$50 dollar membership discount and there is a plan to repeat the same this year
- New CICs attending the IPAC conference will be entered into a draw for the IPAC conference registration
- Leanne Hardy from the Montreal Chapter is the Chapter Council rep for IPAC OR and Renfrew

**2.0**

**2.1 IPAC OR Education Conference Report**

The IPAC OR evening conference was held on Oct 20<sup>th</sup> with a focus on IPAC in community settings. The event went well and feedback indicated that people enjoyed the content, venue and meal.

- Expense report – cost \$ 1080.20 profit \$3084.80 5 pd vendors 88 participants total 100 attended with vendors/organizers
- The organizing team worked well – special mention for Aileen
- We should consider building on this theme– there seems to be a need/ very engaged
- Identified that more time is needed for discussion
- There was lots of interaction with the vendors, so they were pleased
- The free membership went to Christelle Cleroux from the Carlington CHC
- The attendee group was diverse including community health, primary care and 1 physician

**2.2 CIC Study Group**

- Started on 15<sup>th</sup> Sept
- There are 22 registered and each week about 12 participate – 2/3 teleconferencing
- The last session is December 8<sup>th</sup>
- The group finds it beneficial to attend
- If there is interest, there is a possibility of another group

**2.3 IPAC Canada deadlines (for scholarships, awards, etc)**

- Volunteers are needed to help complete applications and submit for chapter achievement awards (there are 2 pages of awards). **Action:** Contact Sam if you are willing to help

**3.0 Executive Committee Reports:**

Kind words and thanks from Sam to outgoing members and a welcome to new members of the executive - Claude Joanne, and Caroline

**3.1 Treasurer Report**

- \$10381.67 in our bank account (budget every calendar year)
- Need to spend money – suggestions welcome

**3.2 Membership Coordinator Report/ Social Media**

- We have a new email account - [ipacottawaregion@gmail.com](mailto:ipacottawaregion@gmail.com)
- Barley from Toronto is mentoring Annie
- Trying to be active 1/week on FB less often for Twitter/usually specific things we want to promote
- Let Annie know if there's anything we need to share

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- Membership – now 93
- We are actively recruiting – other chapters are struggling
- Think about anyone in our settings that could benefit from joining
- Remember to like IPAC Ottawa on FB and follow us on twitter

**3.3 Education Coordinator Report**

- Today: J. Shymanski – C difficile and N. Mohamoud – An MRSA Outbreak Investigation In a Level III NICU
- Caroline Meguerditchian will coordinate education with Donna P
- Let Donna or Caroline know if you've heard an interesting presentation recently or can make a recommendation

**3.4 Webmaster**

- Need to change both Passwords on the IPAC Canada website
- Send Pat items for posting as she is now able to post directly
- Annie will send links to our Face Book and Twitter pages
- Shirley is retiring and Pamela Chalmers is taking over
- Let Pat know if the links don't work

**4.0 IPAC Canada Subcommittees Reports:**

**4.1 Education – the core committee has not met since September but are meeting next week**

- Natalie is looking for feedback on the newsletter going out

**4.2 Membership**

- As noted above

**4.3 Standards and Guidelines -Joanne C**

- There is a Nov 14 meeting
- The Board has requested an updated position statement on antimicrobial products in the community
- Reviewing cleaning and disinfection in Community Care
- Collette will be the rep – **Action: Sam will let Collette know**

**5.0 PHO partner updates**

**5.1 PHO**

- Laura will promote IPAC Ottawa with the 2 community groups PHO connects with (CCAC and Community Health Care Agencies)
- The PHO restructuring is complete – there are now 5 networks – Ottawa is Eastern site – hiring 2 regional specialists
- Upcoming initiatives in New Year

**5.2 PIDAC**

- Almost done with revision of Environmental doc – 2017 release
- Working with MOHLTC with heater cooler units – resources to assist hospitals with notification
- Looking at subgroup for dialysis document - CDC doc is 2001 but most still applicable

**6.0**

**6.1 Interest Group Reports**

Reports were shared from interest groups. Full reports are available on the IPAC Canada website [http://www.ipac-canada.org/Members/members\\_interest\\_groups.php](http://www.ipac-canada.org/Members/members_interest_groups.php). Please note that members can be added to the distribution lists for any of the meetings by contacting Kelly Wagner at [admin@ipac-canada.org](mailto:admin@ipac-canada.org)

- Community Health Care Interest Group - Catherine Richard – The group is looking for a new chair and secretary

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- Dialysis Interest Group - Colleen Weir
- Environmental Hygiene Interest Group - Natalie Bruce
- Healthcare Facility Design and Construction Interest Group - Claude Bussière
- Long Term Care Interest Group - Johelle Cronier
- Mental Health Interest Group - Janet Evans
- Network of Networks Interest Group- Katherine DeFalco
- Oncology Interest Group- Nimo Mohamoud –Will regroup in 2017
- Paediatric & Neonatal Interest Group- Judy Dennis
- Prehospital Care Interest Group- Andrew Gleeson
- Reprocessing Interest Group – Donna Perron – Subcommittee on foot care is very active
- Surveillance and Applied Epidemiology Interest Group- Josée Shymanski (Caroline Meguerditchian has volunteered to take over from Josée)

**6.2**

Round Table – This is an opportunity to put questions to the group. Member can send in questions to Shelley prior to the meeting

**7.0 Presentation**

- Treatment of Clostridium difficile Infection in a Large community Teaching Hospital: a Retrospective Study - Josee Shymanski
- A Methicillin-resistant Staphylococcus aureus (MRSA) Outbreak Investigation In a Level III NICU – nimo Mohamoud

Meeting Adjourned

Next Meeting February 9, 2017 9:00 – 12:00