

MINUTES
IPAC-Ottawa Region Meeting
2016-06-09

1.0 Call to order at 9:00

1.1 Minutes approved with one correction

1.2 Business Arising:

○ **IPAC OR Banner:**

- Action: Sam will provide Cheryl with the website and support for ordering, reviewing, etc.; to start mid-June after accreditation at OPH

○ **Membership Survey:** Barley (IPAC GTA) shared a survey and results at the President's meeting

- Action: Sam will forward Barley's survey and results to Josee and Donna to incorporate into the survey started by Katherine DeFalco

○ **CIC Pins Policy:** No additional comments were received Action: CIC PIN policy was approved

○ **CIC Study Group:** A CIC study group will be coordinated by Suzanne Rowland starting in the fall. : Action: If you are interested, forward your name to Suzanne

○ **Webber Meetings:** Future chapter meetings will be done by webinar Action: Sam

2.0 Executive Team Report

* Action: Request from the Executive Team for members and Interest Group Members to forward a report from your portfolio to Sam or Shelley if the member cannot attend the meeting

2.1 Treasurer Report – Angie Wigmore (absent)- report not available

Action: If there are any questions about the balance of the budget, forward it to the executiv

2.2 Education Report – Donna Perron, Donna Baker

Today's Meeting is a synopsis and report from this year's conference

Fall –Jeff Smith to speak about N95 vs. mask systematic review

December – Yves Longtin - CDI Colonization – report of an 8 yr study **Action:** Sam will check archives for contact information

Fall Conference – October 20,2016 – evening – IPAC in Community Settings

Speakers

- Isabelle Guerreiro - IPAC Community Lapses
- Mandy Deeves – Reprocessing in Community Healthcare Settings
- Brenda MacLean – IPAC in the Clinical Office Setting

IPAC Renfrew Conference – September 23, 2016

3.0 Infection Control Partner Reports

3.1 PIDAC Subcommittee – Catherine Richard (ending 2nd year of her 3 year term)

Working on:

- Environmental best practice document review going well
- Cleaning, disinfection and sterilization of duodenoscopes – sent out for comment – hopefully available by September
- Mycobacteria – An issue in heating/cooling units of cardiac equipment (Heart Institute has this equipment) – CDC document available
- Ophthalmology – looking at a specific document for practice
- Dialysis – there has been a lot of interest in having a document developed
- IPAC for Clinical Office Practice - top 5 recommendations done in conjunction with CPSO – posted on PHO website

3.2 CICN – Laura Fraser

- CPE – There is a new fact sheet coming out targeted to PHUs, HCP offices, etc. CPE will likely be added it to the reportable CD list
- Acute care review of patient safety indicators in progress
- Webber Education List was shared – 2 were purchased and will be shown in the St Laurent office **Action:** Review the

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Webber list and if any are of interest, contact Laura to purchase

- IPAC Best Practices Research Results – Dr. Hugo Sax – July 14
- Determinants of Successful IPAC Interventions – E. Castro-Sanchez – July 21

4.0 CIC Study Group

There is interest in a CIC study group. Suzanne has offered to coordinate the group and the speakers. It will be held in the St Laurent office and will be available by teleconference. Resources are available from the CICN office.

Action: Send Suzanne or Shelley your name if you are interested, if you have any topic you want covered or if you want to be a presenter

5.0 Round Table

Action: Sam will ask for a place holder with IPAC Canada webinars as it is difficult to obtain a space when they come out. (eg. CPE – Coming to a Drain Near You)

Action: Natalie will ask for an option to archive the webinars

7.0

7.1 CIC Pinning – 3 successful candidates – Pinning ceremony held for Bev Brown and Cheryl Smith at the meeting (absent Philippe Fournier)

7.2 Conference Overview – Highlights of the conference were reported by Sam, Annie, Suzanne, Shelley

7.3 Chapter President Report:

- Learning Objective Repository on IPAC Canada Website – Presentations will be posted for 2 years
- There will be a webinar on June 14 about the Canada wide IPAC Canada Mentorship program
- Chapter Council for regional issues that don't need to go up to the chair and to support each other through discussion. Ottawa region will be with Renfrew and Quebec chapters. There will be a monthly meeting and items will be forwarded to IPAC Canada
- There is a web revitalization in progress
- IPAC Canada is developing an Audit Tool App in conjunction with Handi Audit – it will be available to members only
- IPAC Canada is developing core competencies for ICPs and will soon be sending it out for review
- Chapter updates - Chapter in Thunder bay is struggling – discussed supporting the chapter “twinning” **Action:** Sam will reach out to them to see how we can support them

7.4 Membership Report – Annie Lord-Stephens

- Twitter account set up
- Reaching out to others e.g. dental, MD, etc

Action: Annie will report on progress next meeting

7.5 Webmaster Report - Pat Bedard

- New website being developed over the summer – OSM website
- Shirley MacDonald is retiring and Pamela Chalmers will be the new web designer
- There will be varied training for webmasters
- There may be an option to register and pay for our conferences on our website via PayPal
- **Action:** Pat to post our October conference on the website

7.6 Interest Group Reports

Reports were heard from interest groups. Some highlights shared here; however, full reports are available on the IPAC Canada website http://www.ipac-canada.org/Members/members_interest_groups.php. Please note that members can be added to the distribution lists for any of the meetings by contacting Kelly Wagner at admin@ipac-canada.org

- Community Health Care Interest Group - Catherine Richard
- Dialysis Interest Group - Colleen Weir
- Environmental Hygiene Interest Group - Natalie Bruce
 - Executive change – Natalie in secretary role
 - **CPE Coming to a Drain Near You** – Excellent Webinar available on the IPAC Canada Website

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- Position statement developed reinforcing “thinking green”
- Healthcare Facility Design and Construction Interest Group - Claude Bussière
- Long Term Care Interest Group - Johelle Cronier
- Mental Health Interest Group - Janet Evans
- Network of Networks Interest Group- Katherine DeFalco
- Oncology Interest Group- Nimo Mohamoud
- Paediatric & Neonatal Interest Group- Judy Dennis
- Prehospital Care Interest Group- Andrew Gleeson
- Reprocessing Interest Group – Donna Perron
 - Developing a position statement on reprocessing certificate VS certification
 - Several working groups within the IG

Surveillance and Applied Epidemiology Interest Group- Josée Shymanski

8.0 Education Session

Moulding preventive measures for Aspergillus: experience in a tertiary care cardiac centre – Joanne Janigan

Meeting Adjourned

Next Meeting October 13, 2016