

MINUTES
IPAC-Ottawa Region Meeting
February 12, 2015
101 Centrepointe Drive, room 1A

Present: Donna Perron, Pat Bedard, Katherine Defalco, Sam MacFarlane, Suzanne Rowland, Johelle Cronier, Melissa Brett, Nimo Mohamoud, JoAnne Cunningham, Linda Howard, Samar Sarkesh, Natalie Bruce, Denise Sorel, Angie Wigmore, Beverly Brown, Laura Cyr, Frida Plourde

Regrets: Celine Richardson, Nancy Todd- Giordano, Catherine Richard

1.0 Call to order at 9:00. Minutes for December 11, 2014 approved

2.0 Business Arising - S. Rowland

- Feb 28 members are asked to give comments to IPAC policy manual which will be approved and sent out
- IPAC Canada wanted to recognize and thank Natalie Bruce for her representation through PHAC
- IPAC national conference - There will be a post conference day in Victoria. The annual General Meeting of Infection Prevention and Control Canada will be held on Wednesday, June 17, 2015 at the Fairmont Empress (Crystal Ballroom), Victoria, BC (Breakfast 0630 hrs; AGM and elections 0700 hrs). IPAC Canada members must register and pick up voting card before entering the AGM. Members may vote on business arising at the AGM by proxy using Form #15 which must be submitted to the IPAC Canada Secretary at the IPAC Canada office no later than Friday, June 5, 2015.

3.0 Chapter President Report- Suzanne Rowland

- CBIC to release a French exam in 2015
- Royal College of Physicians' and Surgeons met with IPAC Canada for expert opinion for the development of a video for Ebola on PPE donning and doffing. Suzanne and Donna provided onsite support to review setup and were content experts.
- IPAC Canada developing new strategic plan; chapter presidents will attend a 2 day strategic planning meeting in Victoria. A survey requesting input from membership sent out and available at IPAC Canada website.
- Member survey on the website in part the direction of IPAC Canada. Want to know what we think is important for our chapter
- Program audit tool- audit tool reviewed
- New Infection Prevention and Control Audit Tool for Home Care
- IPAC Canada Handbook removed from website for review
- IPAC conference prep day
- PIDAC looking for a representative from long term care, co-chair, acute care rep. and a medical microbiologist
- Change to the national elections for board of directors. Elections will be held June 17 at annual general meeting

3.1 Treasurer Report – K. Defalco

The final budget was circulated with the reflected changes that were agreed upon during December's meeting and reviewed. A number of suggested changed offs were agreed upon, including:

- Decrease catering from \$500 to \$300
- Decrease marketing from \$1500 to \$500
- Change National Donation to Charitable Donation to allow annual changes based on needs/direction of members
- \$1835.37 was profit came forward from the educational event this year with IPAC Renfrew where approximately 70 people attended.
- Four CIC pins were purchased at cost of \$166 , individuals to be recognized in the spring

K. Defalco stated that webinar for treasurer suggested that records should be audited by another party and Suzanne's husband has agreed to do the audit.

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3.2 Membership Report – Suzanne Rowland (for Nancy Todd- Giordano who was unable to attend due to numerous respiratory outbreaks)

-There are currently 83 members (previously 96 members)

3.3. Recruitment of new members was discussed, with suggestions for a booth to target recruitment at the annual IPAC OR conference and focusing on a specific group each year (e.g. LTC/Reprocessing).

3.4 Education Coordinator Report: D. Perron (D. Baker N/A)

- June meeting usually follows after the conference so that any poster/oral presentations would be presented to the members who were not able to attend but this year this could be deferred to the fall meeting or December

-Suzanne mentioned that any member who wants to submit an abstract/poster should contact any of the peers to be mentored and that she would be willing to help with this

3.5 Webmaster Report- Pat Bedard

-Pat stated Shirley is still doing all the updates on line

-Presentations will be posted to main page of chapter website

3.6 Interest Group Reports

-Interest group representatives are to provide chapter members with updates by reviewing the information on IPAC Canada website; they are also requested to participate in interest group meetings at the conference if they attend.

-Representative needed for Oncology Interest Group- Natalie Bruce nominated Nimo Mohamoud

-Donna to contact Andrew Gleason for Paramedic Services to see if he is interested in attending next meeting and perhaps become rep of Pre-Hospital Interest Group..

-NEW IPAC Canada Reprocessing Interest Group representatives are Donna Perron and Sam MacFarlane

-Claude is the representative for the Healthcare Facility Design and Construction Interest Group: no report provided.

-Katherine Defalco is the representative network of networks: nothing to report – they have not met since October

-Natalie reported for the Environmental Hygiene Group – met in January; have agreed on a position statement with disinfectants, including a general statement for places that require chemical disinfection, looking at a trial to evaluate new technology UVC (study principles not product news)

-Surveillance-Donna Baker- current definitions were reviewed. Meeting held with Bruce Gamache, all members to participate in standardizing definitions

-Pediatric –Judy Denis- position statement on breast milk given

3.7 Standards & Guidelines: J. Cunningham gave a brief report of Standards/Guidelines Committee meeting held in Jan.

-CDC breast milk and HIV-awaiting formal response from CDC breastfeeding group -Handling of expressed human breast milk in health care facilities has been reviewed by the board. Committee awaiting the board's additional questions

-Pre hospital care-Environmental Cleaning and Disinfection for emergency vehicles has been posted

-Committee in process of reviewing a new form/process for position statements /guiding principles document

Under review- hand hygiene, medical gels, antimicrobial products in the community, healthcare facility design, hepatitis B among hemodialysis patients, central line blood stream infections in hemodialysis practice recommendations, toys and cleaning and disinfection in community care

Long term Care Group- nothing to report.

Education Group-IPAC Canada is offering a three-part webinar series starting February 2015: The Art of Teaching Infection Prevention and Control

Wednesday, February 4, 2015 – Focusing on Learners ([Now Archived](#))free

Wednesday, March 4, 2015 – Making Teaching Effective ([Now Archived](#))at a cost

Wednesday, March 25, 2015 – Lessons Learned and Sharing Experiences at a cost

All webinars are one hour in length. One can go back and listen to them once archived at no additional cost.

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Ottawa Public Health reported on measles cases. 10 in Quebec and 8 in Toronto and 1 in Niagara region; not linked to the Quebec cases. All cases and suspect that present to Emerg with fever and rash to be reported to the manager of communicable disease on call.

4.0 Education Session: Rita Pettes: IPAC Challenges in Street Health Setting