

**MINUTES**  
**IPAC-Ottawa Region Meeting**  
**April 10, 2014**  
**101 Centrepointe Drive, room 1A**

**1.0 Education Session- Karen Stockton- Construction**

**2.0** Call to order at 10:20.

**2.1** Minutes for April 2014 approved.

**3.0 Business Arising: S. Rowland**

3.1 IPAC Symposium- decided not feasible to have spring education session. IPAC Ottawa decided to join IPAC Renfrew to have a joint education session in the fall. Sam MacFarlane is the IPAC Ottawa lead. IPAC Renfrew was holding it in Pembroke but we have compromised on Renfrew- now looking at possible venues. "smorgasbord" of topics. Renfrew lead is Kelly Hebert. SE ICN is also doing a June education session. As the west has had a few options, IPAC Ottawa now targeting a spring 2015 conference east of Ottawa (i.e. to get in people from Cornwall, Hawkesbury, etc)

**4.0 IPAC Canada Executive Committee Reports**

**4.1 Chapter President Report- S. Rowland**

National Conference updates:

- Reminder to members to apply for funding support
- Volunteers needed for conference , Halifax is a small chapter
- Reminder to members if any questions re: pre-hospital IG to forward to S. MacFarlane/K Cullen as we do not currently have an EMS member
- Elections for president is going to be at the conference during the AGM -members can vote by proxy if not attending

Reminder that Stop Clean Your Hands Day is May 5. There is a good HH quiz available, you have to register online. CPSI also has a 4 moments quiz where the results can be printed off. OPH is putting an emphasis back on IPC.

**4.2 Treasurer's Report & Membership Report-** K. Defalco- It has been quiet. We have a balance of \$9600. We are accepting funding requests for the national conference right now as it has been written into the budget. S. Rowland-some confusion re: paying to be part of IPAC-OR. When members pay to join IPAC Canada, \$30 of that fee comes to IPAC -OR. If you join an additional chapter, you pay extra \$.

**4.3 Webmaster/Communications Coordinator Report-** P. Bedard- IPAC Canada and IPAC OR new logos are on the website. There is some education posted (will post today's session ASAP). The timeliness is hit and miss due to workload of webmaster.

**4.4 Education Coordinator Report-** D. Perron-June education session will be poster presentations by those presenting at the national conference. October session is not set but we are open to suggestions. One possible topic is after death IPAC. There was a situation recently that involved claiming a body for a death out of country – there were some IPAC issues~ quarantine? Treatment of environment after, etc.

CDI- OPH, RICN & acute care in Ottawa could benefit from a teleconference/meeting re: CDI. Challenges, thoughts re: sharing practices in facilities....if results and questions were anonymous people may be open to sharing challenges. Questions could be sent to OPH after survey sent to all stakeholders; epidemiologist could review and create survey. Would be good to know what people are actually doing- are they following PIDAC doc or?

**5 Standing Committees**

**5.1 Education Committee-** N. Bruce-3<sup>rd</sup> and last webinar in education. Survey may go out so please fill it out-we are looking for feedback. Topics covered included Basic Learning Principles.

**5.2 Environmental Hygiene-** N. Bruce – group met in March and invited Quebec group to discuss CDI. For those going to Halifax, trying to get some people to present new products (i.e. UV, etc- is it effective?). Looking at a section on website for 'self declared' experts in EH so that they can post reviews/experiences.

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**5.3 Community Health-**D. Perron- just met and brought Public Health into the Community Health Interest Group. Risa Cashmore is the lead. Last meeting was spent identifying that there are not a lot of resources. No documents on Community health in OPH or CH. Will be meeting to discuss at Halifax conference.

**5.4 Standard and Guidelines-** J. Cunningham- Meeting was held March 10. Expressed breast milk document is off the website and gone back to the drawing board. CHG is sticking with >0.5% solution but adding comment of older than 2 months of age. Position statements are being reviewed: ALL groups are supposed to review their position statements every 3 years.

**5.5 Programs & Projects-** D. Baker- absent/nothing to report

**6.0 Infection Control Partner Reports**

**6.1 RICN-** S. Macfarlane-RICN- moving within next year. All RICNs are moving to existing spaces- will be on St Laurent at PH lab building.

**6.2 PIDAC-** S. Macfarlane- still has vacancies- IPAC Physician position is one. Novel respiratory illness document in the works- HH + ?? BP doc is nearing completion.

Some shifts at PIDAC currently. Want to to be relevant and helpful- if something doesn't work/fit, forward to PIDAC or Sam. Want to keep growing/addressing needs.

JCYH is having some IT difficulties. If using Chrome as web browser can be saved by right click + 'save as'. JCYH has a new lead Liz McCreight. Want to make changes over next several years. Core Competencies- next 3 modules are on track for fall release.

Survey- looking for feedback on Core Competencies. Some feedback received that test questions were too difficult.

Upcoming Education- lunch and learn to be held at RICN full already but will be archived. Waste management session is coming. Antibiotic Stewardship Program (ASP) workshops coming up in outside areas (Sudbury, Burlington, etc) but will be offered by webinar.

**Present:** Suzanne Rowland, Donna Perron, Linda Howard, Sandy Petersen, JoAnne Cunningham, Caroline Meguerditchian, Bev Brown, Anne Samson, Johelle Cronier, Cindy Upton, JoAnne Janigan, Colleen Weir, Natalie Bruce, Janice Banford, Janet Evans, Colette Ouellet, Judy Dennis, Sheila Havey, Sam MacFarlane, Pat Bedard, Katherine DeFalco, Catherine Richard